

**Children's Village Academy
Board of Directors Meeting
Feb. 16, 2023
Conference Room-Adkin Street**

Board Members Present: Chairperson Wilma Troublefield, Vice Chair Peggy Carr, James Harper, Annette Lewis, and Valerie Sharber

Staff Present: Jessica Jones (Executive Principal), Melba Lovick (Finance Officer), and Gloria Carr-Battle (K-5 Academic Principal)

The Vice Chairperson Dr. Carr called the meeting to order at 6:09 am and established a quorum was present. Mr. Harper made a motion to approve the agenda. Ms. Annette Lewis seconded the motion. With all others in favor, the motion passed.

Members reviewed the previous minutes. Mr. Harper made a motion to approve the minutes from the last meeting (Jan. 2023). Ms. Annette Lewis seconded the motion. With all others in favor, the motion passed.

The Board of Directors moved on to review the budget, placing key emphasis on anticipated funds (DHHS grant, 21st CCLC, and YTD Surplus). After discussion, Ms. Annette Lewis moved to approve the budget as presented. Dr. Troublefield seconded the motion. With all others in favor, the motion passed.

The Board of Directors moved on to discuss a governance matter regarding officer roles and in-state/out of state residence. Vice Chair Carr referred to members to the previous information sent regarding officer roles and the need to elect a NC residing member as Secretary. Chairperson Troublefield opened the floor for the nominations. Vice Chair Carr nominated board member Valeria Sharber as Secretary. Ms. Sharber accepted the nomination. Chairperson Troublefield called for the vote. All board members were in favor of electing Ms. Sharber as Secretary. Ms. Lewis made the motion to accept Ms. Sharber as the Secretary; Mr. Harper seconded the motion.

Principal Jones gave the enrollment/curriculum updates. Enrollment is currently 160. Recruitment goal of 180 is in effect. Principal Jones gave updates on curriculum/remediation efforts:

A. She recapped the 2nd Nine benchmark data with the board:

Math

- Significant gains in projected level 3+ for grades 3 and 8, with little to no increase in all other grades

ELA

- Significant increases in projected level 3+ for grades K and 3-8; **At least 50% or more of students in these grades are at a "projected" proficiency level.** Also, the number of students scoring a 60 or higher (raw score) increased since the 1st benchmark.

SCIENCE

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- **Grade 5**-47% at projected grade level, but my concern is that no students scored a raw score of 60. The more raw scores of 60 or better, increases the projection of level 3+ EOG scores.
 - **Grade 8**-88% at projected grade level and 69% of students achieved a raw score of 60 or higher.
- B. Ms. Jones also reported that K-8 teachers are making progress in curriculum submissions and intervention tracking. Weekly data meetings are helping to support student performance after reteaching and remediation is provided. Jones mentioned some challenges with instructional & intervention monitoring due to curriculum leads being in the classroom, but progress is being made.
- C. Ms. Jones shared that the EC headcount is currently at 35. The school is awaiting emergency licensure for Mrs. Brown, who is currently serving as EC Teacher Assistant.
- D. School Nutrition TA visit is scheduled for Monday, Feb. 2023.
- E. Shared information on RCC Staffing Solutions agency to help recruit and fill teaching vacancies for the upcoming school year; Jones is waiting to gather feedback from schools who currently work with this agency. One time fee of \$5K needed to begin.
- F. Jones shared information on the charter renewal site visit on May 3, 2023; Mr. Harper suggested setting up a virtual link for Out of State board members to be in some form of attendance.

Ms. Carr-Battle shared an update on grades K-2. She expressed concern for Grade 1 needing additional instructional and classroom management support.

Board member Lewis proposed that the board establish a “standing meeting” date moving forward. She feels she needs more advanced notice of meetings. The board agreed to every 3rd Thursday, but will finalize at the next meeting, scheduled on March 16, 2023.

Respectfully submitted,

Shekeithia Hill,

Recorder